## permitted materials guide

This guide sets out what we are able / unable to collect for each of our recycling and waste management services. Please note that the list of non-permitted items is a guide and is not exhaustive.

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Bulky waste	
Permitted items	- Bulky or one-off collections (such as office furniture)
<b>Non-permitted items</b> (contamination)	<ul> <li>Hazardous materials</li> <li>WEEE (waste electrical and electronic equipment)</li> <li>Organic matter</li> <li>Liquid</li> <li>Glass (non-container based solution only)</li> <li>Mirrors (non-container based solution only)</li> </ul>



Clinical waste	
Permitted items	Clinical waste is defined in the Controlled Waste Regulations 1992. It refers to any waste that contains:
	<ul> <li>Human or animal tissue</li> </ul>
	<ul> <li>Blood or bodily fluids</li> </ul>
	- Excretions
	<ul> <li>Drugs or other pharmaceutical products</li> </ul>
	<ul> <li>Swabs or dressings</li> </ul>
	<ul> <li>Syringes, needles or other sharp instruments which, unless rendered safe, may prove hazardous to any person coming into contact with it.</li> </ul>
<b>Non-permitted items</b> (contamination)	- All materials not listed in permitted items (above)



Mixed recycling	
Permitted items	<ul> <li>Plastic bottles</li> <li>Plastic pots, tubs and trays</li> <li>PE and PP plastic tubs larger than 50mm x 50mm</li> <li>Card and paper</li> <li>Newspapers and magazines</li> <li>Steel and aluminium tins and cans</li> <li>Aluminium foil and food trays</li> <li>Steel and aluminium jars and bottle lids</li> <li>Empty cartons for food, drink and other liquids</li> <li>SUEZ-approved clear bin liners</li> <li>Shredded paper (only in clear sacks with no other items in the sack)</li> </ul>
Non-permitted items (contamination)	<ul> <li>Clear film / shrink wrap</li> <li>Coffee cups</li> <li>Other metal items</li> <li>Glass or ceramic items</li> <li>God or drink</li> <li>Paint tins</li> <li>Cans containing chemicals</li> <li>Aerosols</li> <li>Wood items</li> <li>Polystyrene</li> <li>Garden waste</li> <li>Liquid or residues in bottles or cans</li> <li>Other hard plastic items</li> <li>Tissues and paper towels</li> <li>Plastic bags</li> <li>Plastic / cardboard food packaging</li> <li>Hazardous waste</li> <li>Clinical and hygiene waste</li> </ul>



Food waste	
Permitted items	<ul> <li>Fruit and vegetables (raw or cooked), including peelings</li> <li>Cooked meat and fish</li> <li>Raw meats (raised for human consumption)</li> <li>Rice, pasta and cereal</li> <li>Bread, cakes and pastries</li> <li>Tea bags and coffee grounds (no filters)</li> <li>Dairy products</li> <li>Eggshells</li> <li>Bones (limited quantities)</li> <li>Category 3 animal by-products only</li> </ul>
Non-permitted items (contamination)	- All materials not listed in permitted items (above)



General waste	
Permitted items	<ul> <li>Materials generally deemed to be municipal waste under EWC 20 03 01 (mixed municipal waste)</li> </ul>
Non-permitted items (contamination)	<ul> <li>Any material hazardous in nature</li> <li>Clinical waste</li> <li>Offensive waste</li> <li>Construction waste</li> <li>Any item that is not compactable</li> <li>Liquids</li> <li>Any bulky items likely to damage shredders – e.g. metal</li> <li>WEEE (waste electrical and electronic equipment)</li> <li>Plastic bottles</li> <li>Plastic pots, tubs and trays</li> <li>PE and PP plastic tubs larger than 50mm x 50mm</li> <li>Empty cartons for food, drink and other liquids</li> <li>Card and paper</li> <li>Steel and aluminium tins and cans</li> <li>Aluminium foil and food trays</li> <li>Food waste</li> </ul>



Glass	
Permitted items	<ul> <li>Bottles and jars (any colour, empty with minimal residue, no lids or tops)</li> </ul>
<b>Non-permitted items</b> (contamination)	<ul> <li>Excluded items include (but not limited to) the below:</li> <li>Pyrex (borosilicate glass - heat resistant), ceramic</li> <li>Visionware windows</li> <li>Windows and windscreens</li> <li>Light bulbs</li> <li>Cookware</li> <li>Electrical equipment - e.g. iPods / iPads / tablets</li> <li>Drinking glasses</li> <li>Any other items not listed above</li> </ul>



Hazbox	
Permitted items	<ul> <li>Rechargeable NiCad batteries – terminals taped and bagged</li> <li>Batteries (terminals taped and sealed – presented in clear plastic bag)</li> <li>Small sealed, original containers of adhesives / resins / silicon in tubes, bottles, plastic; and inks, toners and empty containers (with flammable symbol)</li> <li>Small sealed, original containers of adhesives / resins / silicon in tubes, bottles, plastic; and inks, toners and empty containers (without flammable symbol)</li> <li>Small sealed, original containers of adhesives / resins / silicon in tubes, bottles, plastic; and inks, toners and empty containers (without flammable symbol)</li> <li>Paint cans (small amount of residue only)</li> <li>Detergents, cleaning chemicals, bleach solutions in small sealed, original containers with or without residues</li> <li>Aerosols</li> <li>Toxic aerosols</li> <li>Solvents – containers must be empty</li> <li>Electrical and electronic equipment</li> <li>Light bulbs and small fluorescent tubes (unbroken)</li> <li>Small bags of absorbent materials</li> </ul>
<b>Non-permitted items</b> (contamination)	<ul> <li>All materials not listed in permitted items (above)</li> <li>Expanded foams in aerosols</li> <li>Any material collected under this service should not fall within the ADR Regulations outside of LQ exemptions</li> </ul>

Hazardous waste – Limited quantities	
Permitted items	<ul> <li>Fluorescent tubes</li> <li>Small numbers of low hazard material – paint tins, oil or grease items, batteries, contaminated rags</li> <li>Fridges, freezers and any items containing CFCs</li> <li>Cathode Ray Tubes</li> <li>Flat screen televisions</li> </ul>
<b>Non-permitted items</b> (contamination)	- All materials not listed in permitted items (above)



Hygiene and offensive waste	
Permitted items	<ul> <li>Non-clinical waste that's non-infectious and doesn't contain pharmaceutical or chemical substances, but may be unpleasant to anyone who comes into contact with it</li> <li>Human and animal waste (faeces)</li> <li>Incontinence pads, sanitary waste</li> <li>Catheter and stoma bags</li> <li>Nappies</li> <li>Nasal secretions</li> <li>Sputum</li> <li>Condoms</li> <li>Urine</li> <li>Vomit and soiled human bedding from a non-infectious source</li> <li>Medical/veterinary items of disposable equipment such as gowns etc</li> <li>Plasters (minor first aid or self-care) generated by personal use</li> <li>Animal hygiene waste – e.g. animal bedding</li> <li>Waste from non-healthcare activities – e.g. waste from body piercing or application of tattoos (excluding sharps)</li> </ul>
<b>Non-permitted items</b> (contamination)	<ul> <li>All materials not listed in permitted items (above)</li> </ul>



Mono-streams for recycling – Euro and FEL	
Permitted items	<ul> <li>Cardboard</li> <li>Paper</li> <li>Plastic bottles</li> <li>Plastic, pots, tubs and trays</li> <li>PE and PP plastic tubs larger than 50mm x 50mm</li> <li>Steel and aluminium tins and cans</li> <li>Aluminium foil and food trays</li> <li>Steel and aluminium jars and bottle lids</li> <li>Empty cartons for food, drink and other liquids</li> </ul>
<b>Non-permitted items</b> (contamination)	- All materials not listed in permitted items (above)

Mono-streams for recycling – Skip and RORO	
Permitted items	<ul> <li>Cardboard</li> <li>Paper</li> <li>Wood</li> <li>Plastic bottles</li> <li>Green waste</li> <li>Plasterboard</li> <li>Cans</li> <li>Metals</li> <li>Bulky plastic</li> <li>Clear film / shrink wrap</li> <li>UPVC</li> <li>Hardcore and soils</li> <li>Construction waste</li> </ul>
Non-permitted items (contamination)	<ul> <li>All materials not listed in permitted items (above)</li> </ul>



Secure destruction	
Permitted items	<ul> <li>CDs, DVDs, USBs, Microfiche, X-rays</li> <li>Packaging, uniform / clothing</li> <li>Circuit boards</li> <li>Binders</li> <li>Hard drives</li> <li>Other items on application</li> </ul>
<b>Non-permitted items</b> (contamination)	<ul> <li>Hazardous materials</li> <li>Organic matter</li> <li>Glass objects</li> <li>Metal</li> <li>Wood</li> </ul>

Secure shredding – off site / on site	
Permitted items	<ul> <li>All dry paper products (small quantities of plastic sleeves, binders, cardboard folders, staples and paper clips permitted)</li> <li>Full cardboard lever arch files</li> </ul>
<b>Non-permitted items</b> (contamination)	<ul> <li>Hazardous materials</li> <li>Organic matter</li> <li>Hard plastic / glass objects</li> <li>Metal</li> <li>Wood</li> <li>Empty lever arch files</li> </ul>



WEEE (waste electrical and electronic equipment)		
Permitted items	<ul> <li>Large household appliances – e.g. cookers, microwaves, washing machines and dishwashers</li> </ul>	
	<ul> <li>Small household appliances – e.g. vacuum cleaners, irons, toasters and clocks</li> </ul>	
	<ul> <li>IT and telecommunications equipment – e.g. personal computers (not monitors), copying equipment, telephones and pocket calculators</li> </ul>	
	<ul> <li>Consumer equipment – e.g. radios, hi-fi equipment, camcorders and musical instruments</li> </ul>	
	<ul> <li>Lighting equipment – e.g. straight and compact fluorescent tubes and high intensity discharge lamps</li> </ul>	
	<ul> <li>Electrical and electronic tools – e.g. drills, saws and sewing machines, electric lawnmowers</li> </ul>	
	<ul> <li>Toys, leisure and sports equipment – e.g. electric trains, games consoles and running machines</li> </ul>	
	<ul> <li>Medical devices – e.g. (non-infectious) dialysis machines, analysers, medical freezers and cardiology equipment</li> </ul>	
	<ul> <li>Monitoring and control equipment – e.g. smoke detectors, thermostats and heating regulators</li> </ul>	
	<ul> <li>Automatic dispensers – e.g. hot drinks dispensers and money dispensers</li> </ul>	
Non-permitted items	- All materials not listed in permitted items (above)	
(contamination)	<ul> <li>Fridges, freezers, any item containing CFCs, cathode ray tubes and flat screen monitors are classed as hazardous waste and should be collected as part of a hazardous waste collection</li> </ul>	

